

# PERSONAL QUALIFICATIONS STATEMENT

MAY 1975

Office of Management and Budget  
Approved 30-RO187

1A. Kind of position (job) you are filing for (circle one)  
*Attorney / Air Pollution Enforcement*

B. Announcement No.

C. Options for which you wish to be considered (if listed in announcement)

D. Primary place(s) you wish to be employed  
*E.P.A. / REGION II*

2. Home phone (including Area Code)  
*(b) (6)*

3. Office phone (including Area Code)

4. Name (Last) (First) (Middle) (Maiden, if any) ☒ Mr. ☐ Miss ☐ Mrs.  
and Address (Number, Street, City, State and ZIP Code)  
*MUGDAN, Walter Ernest*  
*(b) (6)*

5. Legal or voting residence (State)  
*Michigan*

6. Height without shoes  
*6 Feet 1 Inches*

7. Weight  
*165 lbs*

8. Birthplace (City and State and ZIP Code)  
*(b) (6)*

9. Birth date (Month, day, year)  
*(b) (6)*

10. Social Security Account No.  
*(b) (6)*

11. If you have ever been employed by the Federal Government as a civilian, give your last classification series, grade, and job title.

Dates of service in that grade  
From To

12. If you are currently on a list of eligibles for appointment to a Federal position, give the name of the announcement, the name of the office maintaining the list, the date on your notice of rating, and your rating.

13. Lowest pay or grade you will accept

PAY  
\$ per

OR

GRADE  
*GS 9*

14. When will you be available?  
*June '75*

15. Will you accept temporary employment for:  
(Acceptance or refusal of temporary employment will not affect your consideration for other appointments.)  
—1 month or less? ☐ YES ☒ NO  
—1 to 4 months? ☐ YES ☒ NO  
—4 to 12 months? ☒ YES ☐ NO

16. Where will you accept a job?

—Washington, D.C. ☒ YES ☐ NO  
—Any place in the United States. ☒ YES ☐ NO  
—Outside of the United States. ☒ YES ☐ NO  
—Only in (specify):

17. Will you accept less than full time work?  
(Less than 40 hours per week) ☐ YES ☒ NO

18. Are you willing to travel? (Check one)

NO ☐ SOME ☐ OFTEN ☒

19. VETERAN PREFERENCE. Answer all parts. If a part does not apply, enter "N/A".

*(b) (6)*

From

To

Branch of Service

Serial or Service Number

DO NOT WRITE IN THIS BLOCK  
FOR USE OF EXAMINING OFFICE ONLY

☐ Appor.  
☐ Nonappor.

Material  
☐ Submitted  
☐ Returned

Entered Register:

Notations:

Form Reviewed:

Form Approved:

Option	Grade	Earned Rating	Preference	Aug. Rating
			<input type="checkbox"/> 5 points (Tent.)	
			<input type="checkbox"/> 10 Points Comp. Dis.	
			<input type="checkbox"/> Other 10 Points	
			<input type="checkbox"/> Disal.	
			<input type="checkbox"/> Being Investigated	
Initials and Date				

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY  
Preference has been verified through proof that the separation was under honorable conditions, and other proof as required.  
☐ 5-Pt. ☐ 10-Pt. Comp. Disab. ☐ 10-Pt. Other

Signature and Title

Agency

Date

☐ Refer for medical action

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

Standard Form 171  
September 1971 U.S. Civil Service Commission  
171-104



PLEASE BE SURE TO READ ATTACHED INSTRUCTIONS BEFORE COMPLETING ITEM 20

20. EXPERIENCE (Start with your PRESENT position and work back. Account for periods of unemployment in separate blocks in order.)

May inquiry be made of your present employer regarding your character, qualifications, and record of employment? (A "No" will not affect your consideration for employment opportunities except for HEARING EXAMINER position.) ☒ Yes ☐ No

1	Dates of employment (month, year) From 3/73 To PRESENT TIME		Exact title of position Salesman, Designer		If Federal service, civilian or military grade
Salary or earnings Starting \$ 2.50 per hr		Avg. hrs. per week 25	Place of employment City: Ann Arbor	Number and kind of employees supervised up to 5 -- laborers	Kind of business or organization (manufacturing, accounting, insurance, etc.) Retail sales
Present \$ 3.10 per hr		State: Mich.			
Name of immediate supervisor John Guthrie, Mgr.			Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) Raupp Campfitters 637 S. Main, Ann Arbor, Mich, 48103		
Area Code and phone No. if known (b) (6)					
Reason for wanting to leave part-time and summer employment only, while student					
Description of duties, responsibilities, and accomplishments Retail salesman; also, during 1974, I was in charge of design, building renovation, and construction, of a new store location, supervising a crew of five in this operation. I have also done advertising work for the store with local newspapers					
For agency use (skill codes, etc.)					
2	Dates of employment (month, year) From 8/74 To 12/74		Exact title of position Student Intern		If Federal service, civilian or military grade
Salary or earnings Starting \$ ----- per		Avg. hrs. per week 50	Place of employment City: Washington	Number and kind of employees supervised ---	Kind of business or organization (manufacturing, accounting, insurance, etc.) Public Interest Law
Final \$ per		State: D.C.			
Name of immediate supervisor Richard Frank, Esq.			Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) Center for Law and Social Policy 1751 N St., NW, Washington, D.C. 20036		
Area Code and phone No. if known (b) (6)					
Reason for leaving 17 week internship position only					
Description of duties, responsibilities, and accomplishments Student internship program at public interest law firm, in connection with University of Michigan Law School. I assisted a staff attorney at all phases of public interest legal practice, including litigation preparation, legal writing, administrative appearances, etc. Focused on international environmental and consumer issues. Staff Attorney: Richard Frank					
For agency use (skill codes, etc.)					
3	Dates of employment (month, year) From 9/71 To 10/73		Exact title of position Box Office Assistant		If Federal service, civilian or military grade
Salary or earnings Starting \$ 2.00 per hr		Avg. hrs. per week var.	Place of employment City: Ann Arbor	Number and kind of employees supervised up to 6 students	Kind of business or organization (manufacturing, accounting, insurance, etc.) Theatre Organization
Final \$ 2.50 per hr		State: Michigan			
Name of immediate supervisor Richard McKelvey			Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) University Players; Univ. Of Michigan Mendelssohn Theatre, Ann Arbor, Mi, 48104		
Area Code and phone No. if known (b) (6)					
Reason for leaving time considerations					
Description of duties, responsibilities, and accomplishments Theatre house manager, usher supervisor; ticket sales, and box office work; theatre lobby displays.					
See Additional page 2 from Standard Form 171, attached.					
For agency use (skill codes, etc.)					

IF YOU NEED ADDITIONAL EXPERIENCE BLOCKS USE STANDARD FORM 171-A OR BLANK SHEETS  
SEE INSTRUCTION SHEET



PLEASE BE SURE TO READ ATTACHED INSTRUCTIONS BEFORE COMPLETING ITEM 20

20. EXPERIENCE (Start with your PRESENT position and work back. Account for periods of unemployment in separate blocks in order.)

May inquiry be made of your present employer regarding your character, qualifications, and record of employment?..... ☐ Yes ☐ No  
(A "No" will not affect your consideration for employment opportunities except for HEARING EXAMINER positions.)

1		Dates of employment (month, year) From 12/69 to 5/70		Exact title of position Technical Director		If Federal service, civilian or military grade	
Salary or earnings Starting \$ 250.00 per Present \$ 0 total salary per		Avg. hrs. per week 55		Place of employment City: Ann Arbor State: Michigan		Number and kind of employees supervised 10-15 volunteer Kind of business or organization (manufacturing, accounting, insurance, etc.) Theatre Group	
Name of immediate supervisor Ms. Ursula Belden				Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) Gilbert & Sullivan Society Univ. of Mich., Ann Arbor, Mi., 48104			
Area Code and phone No. if known							
Reason for wanting to leave Employed for duration of one show only							
Description of duties, responsibilities, and accomplishments Working with the designer, Ms. Belden, I had the responsibility of mounting the technical performance of "Pirates of Penzance" for the Gilbert and Sullivan Society. This included working drawings, construction schedules, construction and painting supervision, set-up and strike supervision, crew supervision. Hours varied greatly during the time period involved -- those noted are approximate averages.							

For agency use (skill codes, etc.)

2		Dates of employment (month, year) From summer '70, to '71, '72		Exact title of position Laborer, Gardener		If Federal service, civilian or military grade	
Salary or earnings Starting \$ 2.75 per hr Final \$ 3.15 per hr		Avg. hrs. per week 60		Place of employment City: New York, State: N.Y.		Number and kind of employees supervised --- Kind of business or organization (manufacturing, accounting, insurance, etc.) Garden Center	
Name of immediate supervisor Richard Keil				Name of employer (firm, organization, etc.) and address (including ZIP Code, if known) Keil Brox. Garden Center 220-56 Horace Harding Blvd, Bayside, N.Y., NY			
Area Code and phone No. if known							
Reason for leaving summer employment only							
Description of duties, responsibilities, and accomplishments laborer, gardener, retail salesman, delivery driver, yardman.							

For agency use (skill codes, etc.)

3		Dates of employment (month, year) From To		Exact title of position		If Federal service, civilian or military grade	
Salary or earnings Starting \$ per Final \$ per		Avg. hrs. per week		Place of employment City: State:		Number and kind of employees supervised Kind of business or organization (manufacturing, accounting, insurance, etc.)	
Name of immediate supervisor				Name of employer (firm, organization, etc.) and address (including ZIP Code, if known)			
Area Code and phone No. if known							
Reason for leaving							
Description of duties, responsibilities, and accomplishments							

For agency use (skill codes, etc.)

IF YOU NEED ADDITIONAL EXPERIENCE BLOCKS USE STANDARD FORM 171-A OR BLANK SHEETS  
SEE INSTRUCTION SHEET



**ATTACH SUPPLEMENTAL SHEETS OR FORMS HERE**  
**• ANSWER ALL QUESTIONS CORRECTLY AND FULLY**

21. A. Special qualifications and skills (skills with machines; patents or inventions; your most important publications (do not submit copies unless requested); your public speaking and publications experience; membership in professional or scientific societies; etc.)

"Bottling Up the Throwaways: An Improved Bill and Some Thoughts For Future Drafters", by Peter Schroth and Walter Mugdan; University of Detroit Journal of Urban Law, 51 J.Urbn.L. 227, N.'73

"The Constitutionality of the Proposed Returnable Beverage Container Ordinance", Memo by Walter Mugdan to the City Council of the City of Ann Arbor, Michigan, March 1973.

Co-Director, Environmental Law Society, Univ. of Mich. Law School.

B. Kind of License or Certificate (For example, pilot, registered nurse, lawyer, radio operator, C.P.A., etc.)  
 lawyer, expected 1975

C. State or other licensing authority

D. Year of first license or certificate

E. Year of latest license or certificate

F. Approximate number of words per minute:  
 Typing \_\_\_\_\_  
 Shorthand \_\_\_\_\_

22. A. Did you graduate from high school, or will you graduate within the next nine months?

YES	MONTH/YEAR	NO	HIGHEST GRADE COMPLETED
X	6/68		

B. Name and location (city and State) of last high school attended

Bayside High School,  
 Bayside, New York, N.Y.

C. Name and location (city, State, and ZIP Code if known) of college or university. (If you expect to graduate within 9 months, give MONTH and year you expect degree.)

	Dates attended		Years Completed		No. of credits compl.		Type of degree (B.A., etc.)	Year of degree
	From	To	Day	Night	Semester hours	Quarter hours		
Univ. of Mich. Law School Ann Arbor, Michigan 48104	9/72	pres.	2½		66		JD	5/75
University of Michigan (same)	9/68	5/72	4		120		BA	5/72

D. Chief undergraduate college subjects

	No. of credits compl.	
	Semester hours	Quarter hours
German Literature	42	
Theatre/Speech	18	
Political Science	17	

E. Chief graduate college subjects

	No. of credits compl.	
	Semester hours	Quarter hours
(Law School)		

F. Major field of study at highest level of college work

Law School -- particular concentration in Environmental Law

G. Other schools or training (for example, trade, vocational, armed forces, or business). Give for each the name and location (city, State, and ZIP Code if known) of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.

23. HONORS, AWARDS, AND FELLOWSHIPS RECEIVED

Law School Freshman Convocation, 2/73

B.A.: "with distinction"

James Angell Scholar, 2/70

24. LANGUAGES OTHER THAN ENGLISH

List the languages and indicate your knowledge of each by placing "X" in proper columns

German

French

	Reading			Speaking			Understanding			Writing		
	Excl	Good	Fair	Excl	Good	Fair	Excl	Good	Fair	Excl	Good	Fair
German	X			X			X			X		
French		X			X			X				X

25. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 20, EXPERIENCE.

FULL NAME

PRESENT BUSINESS OR HOME ADDRESS  
 (Number, Street, City, State and ZIP Code)

BUSINESS OR OCCUPATION

Leonard C. Meeker, Esq.

(b) (6)

Professor Phil Soper

Univ. of Mich. Law School, Ann Arbor, Mi. 48104

Professor Vince Blasi

Univ. of Mich. Law School, Ann Arbor, Mi. 48104



Yes	No
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- (b) (6)

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